



JOB DESCRIPTION FOR:

TEACHER

Reports to: School Superintendent
Employment Status: Annual Contract; at-will employment

PRINCIPAL FUNCTION:

To direct the planning, organizing, conducting and evaluating of the comprehensive curriculum of the assigned class and cooperate with the church’s mission and vision.

GENERAL RESPONSIBILITIES:

- Relate to students by loving them with the love of Christ, encouraging them to begin and/or develop a close relationship with God through Christ. Challenge students to love God with all their hearts, minds, souls and strengths. Be a role model of Christian love, faith, truthfulness, and virtue, both in the classroom and in your personal life.
- Manage the class by setting clear expectations of behavior, establishing reasonable routines and promoting self-discipline based on Biblical principles.
- Apply biblical principles and comply with school policy in administration of behavioral discipline in the classroom. Communicate clearly, frequently and regularly to parents about discipline issues regarding their children.
- Teach students in a challenging, enthusiastic and age-appropriate manner. Ensure that within the year, the scope and sequence of skills assigned to the grade are taught to the students.
- Evaluate each student’s progress on a regular basis and communicate this progress to the student, parents and School Superintendent.
- Respond expediently to parent, student or volunteer concerns and ideas.
- Actively involve parents in the life of the school, and coordinate classroom volunteers and the parent/teacher fellowship.
- Assure the facility and equipment in the classroom are safe and well-maintained.
- Stay current on the best practices in education and teaching, in order to provide the highest quality educational environment.
- Maintain a personal appearance that is a Christian role model of cleanliness, modesty, good taste and in agreement with school policy.

ESSENTIAL FUNCTIONS of the Job (Daily):

A qualified individual must be able to perform the following essential functions that are check-marked with or without reasonable accommodation:

FUNCTION	REQUIREMENTS
Lifting	0 – 20 lbs.
Pushing/Pulling	0 – 20 lbs.
Sitting	1 – 3 hrs.
Standing	5 hrs. or more
Stooping, Kneeling, Crawling	1 – 3 hrs.
Walking (flat and incline), Climbing Stairs	3 – 5 hrs.
Vision-viewing (computer screen, reading, etc.)	1 – 3 hrs.
Typing	1 hr. or less

QUALIFICATIONS:**Education/Credentials:**

- Exemplify and articulate a saving and growing relationship with Christ. Be a person of Christian love, faith, truthfulness and virtue.
- Active in a local church, with a substantial record of service and leadership in the body of Christ.
- In agreement with the NHCS Mission, philosophy, distinctives, and Statement of Faith.
- Passionate about educating children in a Christian environment, and about the grade/subject to be taught.
- Prior experience teaching in a classroom setting preferred or a minimum of 1-3 years' experience teaching children.
- Committed to academic excellence.
- Committed to personal life-long learning.
- Possess Bachelor's Degree and ACSI certificate and/or CA teaching credential. (Exceptions to this are made by the NHCS School Board, provided appropriate conditions are met.)